

FARMINGTON POLICE DEPARTMENT

POLICY AND PROCEDURE

	POLICY NUMBER: 546-03	EFFECTIVE DATE: 11/11/2016		
	SUBJECT: Terrorism Related Intelligence			
	APPROVED BY:  STEVEN D. HEBBE, CHIEF OF POLICE			

PURPOSE:

To provide Department personnel a written directive that establishes a procedure for reporting and relaying terrorism related intelligence/information to the proper task force or agency.

POLICY:

It is the policy of the Farmington Police Department to establish specific guidelines for reporting and relaying terrorism related information to the appropriate agency, department or task force.

PROCEDURE:

In the event information is given from any source that a possible terror related attack is to take place, regardless of location, the following actions should be taken, if possible, and if time allows:

The responding officer is responsible for obtaining any and all information regarding the threat. This information should include but is not limited to the following:

1. The type of threat, whether it is chemical in nature, explosive, hostage, or any other type of threat;
2. The location, if possible, of any known device, or location of persons related to the threat;
3. The sizes of the threat, i.e. briefcase bomb or car bomb, elementary school take over;
4. Detailed and complete information from those reporting the threat.

The information gathered, no matter how reliable, will be forwarded to the shift supervisor, and if found to be reliable, an immediate notification will be sent to the Special Operations Lieutenant to advise of the situation and allocate appropriate resources based on the type of threat. These responses will be in accordance with the All Hazard Plan.

Information Sharing:

If a threat has been identified and substantiated it will be the responsibility of the Special Operations Lieutenant or his designee to contact the New Mexico Office of Home Land Security. He will advise the Office of Home Land Security of all information gathered and advise them of what action has been or is about to be taken in relation to the threat.

If the scope of the threat is such that ICS needs to be activated it will be done in accordance with policy and procedure #246-11, Incident Command System.

In the event information regarding a specific threat has been given to a City of Farmington Police Officer and this information deals with a threat out of the City's jurisdiction, the officer will notify the appropriate jurisdiction as soon as possible as well as his or her immediate supervisor.

Additional Information Sharing:

If the information gathered involves a future threat that is not immediate in nature, the officer will document this information in a report after notifying his or her immediate supervisor. The Farmington Police Department Detective Division will assume the responsibility of further investigation, and if needed, request additional assistance from other agencies, i.e. FBI, Department of Home Land Security, New Mexico State Police, San Juan County Sheriff's Office, and Aztec or Bloomfield Police Departments.

The information will be shared with the Supervisor that attends regular meeting with the Emergency Operations Center and Local Emergency Planning Committee. This Supervisor will provide a detailed briefing of the threat to the EOC and LEPC so that appropriate contingency plans can be made.

Hoaxes:

A false report of a terrorist threat will be investigated and appropriate legal action taken against those responsible for the false report.